

**Tahoe Christian School of Music
Registration & Medical Release Form**

Name _____ Age _____ Sex _____

Physical Address _____ Mailing Address _____

City/State/Zip Code _____ Home Phone _____

Parent/Legal Guardian _____

Work Phone/Pager/Cell _____

Are there any physical or medical conditions or restrictions? _____ If yes, please explain and indicate nature and extent: _____

Any known allergies or allergic reactions? _____

In case of emergency, I hereby give permission to the hospital, physician or dentist to provide proper emergency treatment. This includes the administration of injections, anesthesia, and/or emergency surgery as deemed necessary by my self/child's condition. I understand that every reasonable attempt will be made to contact me prior to such treatment. _____ **(Initial here)**

In consideration of the right to participate in the activities arranged for my self/son/daughter by Tahoe Christian School of Music/Tahoe Community Church, I assume for my self/son/daughter all risk and hold Tahoe Community Church and all persons associated in any way with this program harmless from any and all liability, action, cause of action, debts, claims, demands of every kind and nature whatsoever which may arise from or in connection with my/his/her participation in the program. These terms shall serve as a complete release of said entities of persons and a complete assumption on my part of all risk and liability for my self/son/daughter. _____ **(Initial here)**

Signature of Adult Student/Parent/Legal Guardian _____ Date _____

FOR OFFICE USE ONLY

Class: Guitar/Piano/Voice/Other: _____ Day/Time/Room: _____

Start Date: _____ Amount Paid: _____

INDIVIDUAL INSTRUCTION POLICIES

Curriculum

Student proficiency will be assessed and curriculum determined individually. Each student will work at a pace set by his/her teacher. *Student is responsible for cost of materials (music books, etc) in addition to tuition and other payments.* Payments for materials must be made in advance and are non-refundable. Students will benefit from regular attendance, daily practice habits, and performance in recitals. Performance opportunities are included in the cost of instruction.

Semester Schedule

Approximate calendar dates of semesters:

Fall semester begins the last week of August and ends at the end of January (19 weeks). A recital will be held in January.

Spring semester begins following January recital and ends mid-June (19 weeks). A recital will be held in June.

Yearly Class Holidays

TCSOM will not hold classes on the following holidays: Labor Day, Veteran's Day, Thanksgiving Day and the day after Thanksgiving, Martin Luther King Jr Day, Presidents Day, Good Friday, Memorial Day, July 4th and during Douglas County School Christmas and Easter breaks. Should Douglas County School District call a "snow day," classes for that day will be canceled and rescheduled.

Tardiness/Student Absences/Missed Lessons

Students are expected to arrive on time for all private lessons. In deference to subsequent private students, lessons will end at the tardy student's scheduled time. Teachers are obligated to wait no longer than 15 minutes for late students.

When students sign up for private lessons, they are paying for the instructor's time for the entire semester. The teacher has dedicated that time slot to the student for the entire semester. Consequently, teachers can only be expected to make up one absence per semester. If an absence is unavoidable, the student is requested to notify the instructor as a courtesy. If a sudden illness or other emergency occurs just prior to the lesson, please, still try to notify the teacher directly or through the church office. If the instructor is absent for any reason, a make-up lesson will be offered to the student. Time is a valuable commodity for you and for the teacher. It's important to be faithful to the time and days that you commit to.

Registration and Tuition

Registration forms need to be completed for each student enrolling for the first time. A non-refundable registration fee of \$20.00 is required with forms to secure day and time of lessons (first come, first serve).

Tuition is billed by the *semester* at \$380.00 (19 weeks). A discount of 10% of tuition will be given to the second and subsequent student(s) of the same immediate family. Make checks payable to Tahoe Christian School of Music. For your convenience, payment options are listed below.

Payment Schedules

Option #1 Tuition Payment in full for the semester.

Option #2 Monthly payments; first installment and registration fee are due on the first day of class. Subsequent installments are due on the 10th of each month. Statements will be mailed on the first of each month as a reminder.

Payments may be made by mail or brought to the church office during office hours. Any payment not received within 10 days of the due date will accrue a late fee of \$25.00. Instruction may be discontinued until payments are received. A payment made by a check that is returned by the bank will be assessed a \$25.00 returned check fee. Please note that this may also trigger a late fee if not rectified by the 10th day after payment is due. Payments may also be made by VISA or MasterCard. Please do not make payments directly to instructors.

I/We agree to the terms and conditions of the Individualized Instruction Policies including the absentee policy and payment schedules.

Participant

Parent or Legal Guardian

Date